

Town of Odessa
MINUTES FROM THE REGULAR TOWN COUNCIL MEETING
MONDAY, MARCH 5, 2007 - 7:00 PM
OLD ACADEMY BUILDING

Those present at 7:00 PM:

Mayor Kathy Harvey
Council Member Karlyn Grant
Council Member Betts Jackson

Treasurer James Grant
Secretary Jessica Norton

6 community members

- I. Call to Order and Pledge of Allegiance- The meeting was called to order at 7:05 PM.
- II. Roll Call- Mayor Harvey reported that Mr. Freeman had stopped by, but was ill and asked to be excused. She received no communication from Ms. Williams.

**MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON:
TO EXCUSE JOHN FREEMAN ON ACCOUNT OF ILLNESS.**

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

**MOTION BY KARLYN GRANT, SECONDED BY KATHY HARVEY:
THAT CINDY WILLIAMS NOT BE EXCUSED.**

MOTION CARRIED. VOTE: 2 AYE, 1 NAY

- III. Delaware State Police Report- The report was read by Lieutenant Logan, attached hereto as Attachment B. Mayor Harvey reported that there had been some graffiti around town earlier in the month, and thanked Troop 9 for wrapping up the case that very afternoon. The perpetrators were minors and are required to complete community service in the spring. Lt. Logan introduced Lt. Jeff David.
- IV. Approval of Minutes
 - A. Regular Meeting 2/5/07

**MOTION BY KARLYN GRANT, SECONDED BY BETTS
JACKSON: THAT THE MINUTES FROM THE REGULAR
MEETING OF MAYOR AND COUNCIL ON FEBRUARY 5, 2007
BE ACCEPTED.**

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

- V. Correspondence
 - A. Willard Massey- lawncare contract, discussed under New Business
 - B. Eric Nichols- proposal for tax program, discussed under Treasurer's Report
 - C. DNREC Coastal Program Grant Award, attached hereto as Attachment C

MOTION BY BETTS JACKSON, SECONDED BY KARLYN GRANT: AUTHORIZING THE MAYOR TO SIGN THE SERVICE CONTRACT WITH DNREC FOR THE COASTAL PROGRAM GRANT FOR WORK ON THE ZONING ORDINANCE.

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

Action: Mayor Harvey will sign and mail the contract.

- VI. Treasurer's Report- Treasurer Jim Grant read the Balance Sheet and Profit & Loss Budget Performance, attached hereto as attachments D and E respectively. He continues to work on collecting back taxes. He shared with Council the breakdown of expenses for snow removal and salting. Mayor Harvey expressed concern that the Town expended its entire snow removal budget on two inches of snowfall. Treasurer Grant showed Council an estimate from Eric Nichols for work on his tax program and stated that he would have an estimate from another computer professional at next month's meeting.
- VII. Commission Reports
 - A. Planning- met with the University of Delaware and discussed preliminary work on the Zoning ordinance
 - B. Historic- discussed the role of the Historic Commission in the Zoning Ordinance amendments
 - C. Trees- completed their work and spent all of the maintenance grant and most of the planting grant
- VIII. Old Business
 - A. Diemler Street Transfer Legal Costs- Mayor Harvey met with Fred Kielkopf and surveyor Cliff Bakhsh. The Town requires a survey, title search, and deeds drawn up for the attorney to look over.
- IX. New Business
 - A. Budget Workshop- Tuesday, April 17, 2007, 7:00 PM
 - B. WILMAPCO- Long Range Transportation Plan- Bill Swiatek and Randi Novakoff gave a presentation on long range transportation plans and distributed lists of projects with funding. Upcoming funded projects in the area of Odessa include the Route 13 bridge over Drawyers Creek, the bridge on Old Corbitt Road, and a Route 1 emergency ramp in Townsend. The public comment period ends on March 9.

- C. Lawncare Contract- Mayor Harvey noted a small increase over last year's contract. She has no complaints about the work and praised Mr. Massey's prompt service and work ethic.

MOTION BY BETTS JACKSON, SECONDED BY KARLYN GRANT: TO ACCEPT THE PROPOSAL.

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

MOTION BY BETTS JACKSON, SECONDED BY KARLYN GRANT: THAT MAYOR HARVEY SIGN THE CONTRACT.

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

Action: Kathy Harvey will sign and mail the contract.

- X. Next Meeting's Date and Time: Monday, April 2, 2007

- XI. Adjournment

Town Secretary Jessica Norton reported that the 2007 election is uncontested. Mayor Harvey, Treasurer Grant, and Council Member Betts Jackson will retain those positions. The vacant Council seat will be posted after the April 2nd meeting and will be appointed by Council, possibly in May.

Odessa Ventures is sponsoring another trip to view Kentlands, a planned unit development in Gaithersburg, MD, which is a good example of the type of development that would complement the historic character of Odessa and could provide a framework for the potential annexation area on the west side of Town. Anyone interested in attending should let Jessica Norton know by March 13th.

MOTION BY KATHY HARVEY, SECONDED BY KARLYN GRANT: THAT THE MEETING BE ADJOURNED.

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

The meeting adjourned at 8:17 PM.

Minutes Approved: _____